

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: April 6, 2017

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 6:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheaham-Malloy, and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary

Public Forum: None

Minutes: A motion was made by Jeff Caine and seconded by Cathy Houchin to approve the minutes from the March 2, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

Correspondence and Announcements: The Committee welcomes Kira Sheaham-Malloy.

Committee Member Reports: None

The Committee left room 1A of the Dodge County Administration Building at 6:01 p.m. to tour the Dodge County Detention Facility, located at 216 West Center Street.

The Committee returned to room 1A of the Dodge County Administration Building at 6:57 p.m.

Consider, Discuss and Take Action:

Discuss Future Dodge County Detention Facility Expansion Project there will be a meeting on April 27, 2017 with Potter Lawson from Madison to discuss the possibility of expansion.

Discuss Prioritization of Sales & Use Tax Remittance committee was given a Draft copy of the Sales Use & Tax Policy. This policy will be discussed at the next Finance meeting.

Discuss Authorization for Disposal of Dodge County Surplus Property currently we have rooms of surplus property that need to be disposed of. A motion was made by Cathy Houchin and seconded by Jeff Caine to authorize the disposal of the surplus property with Wisconsin on Line Auction. Motion carried.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Dodge County Detention Facility

Update on Change Order committee was informed about two change orders.

Update on Pipe Project moving along well. Project is still about three weeks ahead of schedule.

Water Samplings we will be meeting with a consult company to get recommendations as to why the water is so aggressive, excess mineral etc. in water. This consult will cost about \$4,500.

Administration Building

Update on Staffing Custodian II position has been filled. New employee will start on April 17.

Repairs on 2000 Chevy truck cost of repairs will be about \$2,000 to \$3,000.

Other

Update on Security Electronics project is about 98 percent complete. Project should be complete by the end of April.

Summary of Employee Exit Interviews committee was given a copy of the Summary of Employee Exit Interview Report.

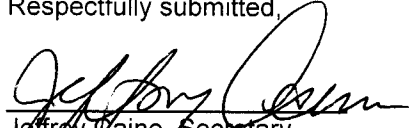
Lawn Care Becker Lawn Care has been hired again this year. They did a great job last year.

The next meeting is scheduled for Thursday, May 4, 2017 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, a motion was made by Jeff Caine and seconded by Kira Sheaham-Malloy to adjourn the April 6, 2017 meeting at 8:03 p.m. Motion Carried.

Respectfully submitted,


Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.